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Insect and Plant Identification Checklist

(Insect Identification on Front Side and Plant Identification on Back Side)

COST: \$10.00 per sample *(Please print clearly)*

Name:	FOR OFFICE USE ONLY
Business Name (if applicable):	Number of samples:
Mailing Address:	Amount Paid:
City: _____ State: _____ Zip: _____	CCE Employee:
Date: ___/___/___ Phone Number: _____	Date Tested:
Send report to the following email address (Please print clearly):	

**Insect Identification
(Answer #1 to #5 Only)**

1. Are you submitting the insect for:

Identification Control recommendations

2. Life stage submitted:

Egg Larva/immature Adult Unsure

3. If found on a plant please answer the following (this is important):

Name of plant: _____

Plant parts that are being damaged: - Stems, twigs, branches

- Roots
- Leaves
- Flowers
- Fruit
- Other (explain) _____

How many plants are affected: _____

4. If the insect is being found in a structure please answer the following:

What room(s) is it found in: _____

How many insects were found: _____

Have you seen structural damage: Yes No

Any damage to clothing/fabrics: Yes No

Is there damage to food: Yes No

Have you seen any nests: Yes No

5. Please describe in detail the problem(s) associated with this insect and/or the damage it is causing: _____

(Proceed to next page for Plant Identification)

Building Strong and Vibrant New York Communities

Plant Identification
(Answer #11 to #19 only)

11. Are you submitting the plant for:

- Identification
- How to control the plant.
- Cultural/care information
- Is the plant poisonous?
- Is the plant/fruit/nut edible?
- Other (describe): _____

12. Where is this plant growing?

- In a lawn area
- In a vegetable garden
- In an annual/perennial/bulb flower garden
- In an orchard
- In a meadow
- In a native wooded site
- Along a roadside
- Other area (describe): _____

13. What kind of plant is this?

- A woody tree A woody shrub
- A vine A groundcover
- A herbaceous perennial An herb
- A herbaceous annual A flowering bulb
- A vegetable garden plant
- A fruit tree A small fruit/berry plant
- A weed plant Other (describe): _____

14. If the plant produces a flower what color are the flowers?

- Yellow Blue White Pink Purple
- Red Other (describe): _____

15. When are the flowers produced:

List the month: _____
(Or)
__ Spring __ Summer __ Autumn __ Winter

16. Is a fruit or seed produced: Yes No

If yes, please answer the following:

Color of fruit/seed: _____

When is the fruit/seed present?

List the month: _____
(Or)

__ Spring __ Summer __ Autumn __ Winter

Size of fruit (inches):

Length: _____ Width: _____ Dia.: _____

17. Size of this plant (indicate inches or feet):

Height: _____ Width: _____

Trunk diameter (if applicable): _____

18. What is the growth habit of this plant?

- Single trunk/stem from the ground
- Multiple trunks/stems from the ground
- Not upright low/close to the ground surface
- Plant climbs or attaches can not support itself
- Grows in clumps
- Grass-like spreading by rhizomes/stolons
- Grows from an underground rhizome
- Grows from an underground tuber
- Grows from an underground bulb
- Other (describe): _____

19. Please provide any other descriptive information you feel would be helpful:
