

General Guidelines and Timeline for Submitting Exhibits to the 4-H Fair

Participation: Youth, ages 5-19, and adults, are welcome to exhibit at the Putnam County 4-H Fair. Putnam residency not required. 4-H membership is not required.

Timeline for Submissions to the 4-H Fair:

1. July 8, 2011 – 4:00 pm: Pre-Registration for ALL Exhibits DUE!

If you plan to submit exhibits to the fair, you must pre-register them. Here are the simple guidelines for pre-registration:

- All entries must be from current year's work (beginning October 1, 2010)
- For **Non Animal Exhibits**, complete the General Pre-registration form.
- For **Animal Exhibits**, complete the Registration form.

(All 4-H Fair Registration forms can also be found on our website at www.cce.cornell.edu/putnam or at the Cornell Cooperative Extension office located at 1 Geneva Road in Brewster. Summer hours are 8 AM – 4 PM.)

- Make a copy, for your records, of your completed Registration Form before mailing to our office. Mail, fax (845-278-6761) or drop-off the completed forms to the CCE office by **July 8 at 4 PM.** (Please remember to bring your copy to Exhibit Check-in.)
- Early submission projects must be turned into the CCE office no later than 4:00 PM on July 8, 2011. This would be exhibits in the following categories:
 - **Creative Writing**
 - **Computer Graphic Design**
 - **Media Arts**
 - **Essay for Drug & Alcohol Awareness**
 - **4-H Project Records & 4-H Portfolios**
- **ENTRY FEE for Adult Exhibits:** Adults are charged an entry fee of \$1 per exhibit or \$5 for an unlimited number of entries if paid at the time Pre-Registration is submitted. The entry fee is half for senior citizens.
 - **Late Registration fee for Adult Exhibits is \$5 per exhibit and \$20 for unlimited number of entries. Seniors Citizens pay half price.**
- **ENTRY FEE for Cloverbud & Youth Exhibits:** Children and teens entering exhibits are charged a "fee" of one baked item for every three entries. (one baked item for 1,2, or 3 exhibits; 2 baked items for 4 or more exhibits.) The baked goods should be brought to the fairgrounds at the time of check-in. One baked good=2 dozen cookies, cupcakes, or brownies, individually wrapped or in small baggies.

2. Before you take your exhibits to the Fair

Prepare your exhibit and any required exhibit cards before arriving at the fair to make check-in and registration easier for yourself.

- Obtain “Exhibit Cards” at the CCE office and fill one out for each of the exhibits you will be submitting. Note that they are color-coded by age groups, so be sure to tell the CCE staff the age of the exhibitor when you pick up the cards. Make sure to fill out both halves of the card, and then fasten the top part of the card to the exhibit. **If you cannot do this in advance, exhibit cards will be available at the time of exhibit check-in at the fair.**
- To determine “Experience Level” for the card use these guidelines:
 - Novice: this is first year exhibiting in this class
 - Intermediate: this is second or third year of exhibiting in this class
 - Experienced: have exhibited in this class for four or more years
- Use these age categories to determine age code for the cards:
Cloverbud Division: 5 – 8 years old as of January 1, 2011; **CODE: CB**
Youth - Junior Division: 9 – 12 years old as of January 1, 2011; **CODE: JY**
Youth - Senior Division: 13 - 19 years old as of January 1, 2011; **CODE: SY**
Adult : 20 years and older as of January 1, 2011; **CODE: A**

Do Not Tear Apart!

PUTNAM COUNTY 4-H FAIR – YOUTH ENTRY CARD

Section Name: Woodworking Section Code: WWK

Class Name: Hand Tool Division Class Number: 370

Short Title for your Entry: Bird Feeder

Experience:
 Novice Intermediate Experienced

Name John Clover Age 15

Town Cloversville, NY Age Code SY

4-H Club Clover Leaves 4- H Club

EXCELLENT VERY GOOD GOOD WORTHY SF

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Name John Clover Age 15

Street 4 Clover Court

Town Cloversville, NY 12345 Phone (222)333-4444

4-H Club Clover Leaves 4- H Club

Office Copy Do Not Tear Apart!

Judges Initials:

Cloverbud entries: pink card
Youth Entries: white card
Adult entries: yellow card

- Check exhibit class description to see if you must attach additional information to the exhibit. Any additional information that is required should be provided on a 3" x 5" index card. Fasten the card to the exhibit.
- Additional section-specific information (such as blueprints, patterns, recipes, or instructions) should be securely fastened to the exhibit.

3. Check-in, submission, and pick-up of exhibits:

- **Reminder: Youth/Cloverbud baked good “entry fee” due at time of check-in (see above)**
- Check-in times at the Exhibit Building at the Fairgrounds at Putnam County Veteran’s Memorial Park, Gipsy Trail Road, Carmel, NY are as follows:

Check-in for all Non-Animal, Cloverbud, Youth & Adult Projects:

- **Tuesday, July 26 (5PM – 8PM) & Wednesday, July 27 (3PM – 8PM):**
 - Club Booths & Banners (no Club Booths/Banners will be accepted after 8PM on July 27, 2011).
- **Wednesday, July 27 (3PM – 8PM):**
 - All Non Animal & Non Perishable Exhibits
- **Thursday, July 28 (11AM – 1PM - NO EXCEPTIONS):**
 - All Perishable Exhibits (fruits, vegetables, horticulture projects, etc).
- ***Late Entry Policy: Any exhibits received after scheduled check in times will not be judged but will receive a Participation Ribbon.***

Check-in for all Animals:

Thursday, July 28

- 9:30 am – Rabbits Vet Check
- 9:30 am – Poultry Pullorum-Typhoid Testing / Vet Check
- **Friday July 29**
 - 9:00 am– Livestock Vet Check and check-in

(No animals will be permitted on the fairgrounds after check-in – except registered dogs for show.)

- **At check-in (for all non-animal entries):**
 - If you have not completed an exhibit card for each project , you will need to do so at check-in and attach it to the exhibit
 - Adult exhibit entry fee (If not prepaid at pre-registration) is \$5 per exhibit and \$20 for an unlimited number of entries; senior citizens pay half price.
 - Submit the baked goods required for the “entry fee.” (For cloverbud and youth entries)

4. Exhibit Check Out:

Exhibits must be signed out between 5:00 p.m. and 7:00 p.m. on Sunday, July 31. Please notify CCE ahead of time if you need to make other arrangements. Exhibits not picked up will not be the responsibility of CCE.

5. Judging and Awards System:

Danish System: The 4-H Youth Development program uses the Danish System as the method for judging. In this system each individual entry will be judged based on an “ideal” standard set for the specific class, category, animal, etc. **Judges’ decisions are final!**

Blue Ribbon:	“Excellent”	– Those exhibits of truly outstanding quality.
Gold Ribbon:	“Very Good”	– Those exhibits of above average quality.
Red Ribbon:	“Good”	– Those exhibits of average quality.
White Ribbon:	“Worthy”	– Those exhibits of less or below par quality.

Grand and Reserve Champion: Of the exhibits receiving an “EXCELLENT” award, two entries from each class or category will be judged Grand and Reserve Champion. Grand Champion will be awarded in areas with three or more (3) qualifying exhibits; Reserve Champion will be awarded if there are at least four (4) qualifying exhibits.

Cloverbud: Entries will receive ribbons of participation and their exhibits will be displayed on one or more general tables.

Animal & Non-Animal Show Judging Schedule:

Thursday, July 28 6:30 pm: All Youth and Adult Project Exhibits

Friday, July 29 11:00 am: Rabbit Knowledge
1:00 pm: Poultry

Saturday, July 30 9:00 am: Registration - Dog Obedience (Rally-O to follow)
11:00 am: Livestock Showmanship (Cattle, Swine, Sheep, Goats)
12:00 pm: Pet Dog Show and Dog Costume
3:30 pm: Livestock Costume
4:00 pm: Bunny Fashion Show
4:30 pm: Small Pet Show

6. Youth Projects Selected for the New York State Fair:

- On the final day of the Fair, certain exhibits will be selected to advance to the State Fair in late summer and will be marked with a “Selected for State Fair” sticker.
- All Cloverbud and Youth exhibits receiving “excellent” awards MAY be eligible to go to the New York State Fair. Preference may be give to enrolled 4-H members in the case of space limitations. Adult exhibits are not eligible for State Fair.
- **EXHIBITS SELECTED FOR THE STATE FAIR MUST BE TAKEN HOME BY EXHIBITOR ON SUNDAY, JULY 31 BETWEEN 5:00 PM AND 7:00 P.M.** Cornell Cooperative Extension will contact those whose projects have been selected to go to the State Fair regarding arrangements to enter the project at the Fair.