

# Table of Contents

## 4-H Club and Member Projects

<u>4-H Club Booths &amp; Banners</u> .....	2
<u>Club Booths and Banner Pre-Registration Form</u> .....	3
<u>4-H Project Records</u> (Early Submission Required) .....	4-5
<u>4-H Portfolio</u> (Early Submission Required).....	6
<u>4-H Public Presentations</u> .....	7

**Section Name: 4-H Club Booths and Banners Code: CBB**

**General information concerning Pre-registration and Completing Exhibit Cards may be found in Guidelines**

### **4-H Club Booths and Banners: General Information**

- Please use the special [Booth/Banner Pre-Registration](#) form to pre-register exhibits in this category.
- Club Booths & Banners must be made or prepared by an organized 4-H Cloverbud Club, youth club, classroom, or group, and are limited to one entry per exhibit class per group.
- Please indicate if wall space is desired and whether access to electrical outlet is needed. All Club Booths will be allotted a minimum of 2' long and a maximum of 4' long for their display.
- All equipment needed (e.g., extension cords) must be supplied by the group.
- Banners should be a maximum of 3'x 4' and be designed to hang vertically or horizontally, and must be equipped with a dowel on top suitable for hanging. Any assembly technique can be used.
- Club Name and a list of all members with ages and leader's name, or class members and teacher's name, must be prominently displayed, or exhibit will be marked down one place.
- Must incorporate the use of the 4-H Clover and Cornell Cooperative Extension of Putnam County.
- Entries will be judged in the following categories:
  - **Cloverbud Division:** 5 – 8 years old as of January 1, 2011
  - **Junior Division:** 9 – 12 years old as of January 1, 2011
  - **Senior Division** 13 - 19 years old as of January 1, 2011

*If your club members are from more than one age group, select the category on the registration to which the majority of your members belong.*

### **4-H Club Booths & Banners Classes & Class Numbers**

**580 – Banner or Sign:** e.g., Banner, sign, quilt.

**581 – Manned Club Booth:** Must depict a group or club project or activity and tell a story. Must be informative and not just a collection of project materials. Will be judged on appearance, format, and effectiveness in telling story.

**582 – Unmanned Club Booth:** requirements same as Class #581 above.

<b>DATE SUBMITTED</b>
<b>ENTRY #</b>
(Office Use Only)

# Putnam County 4-H Fair 4-H Club Booth & Banner Pre-Fair Registration Form



**DUE BY 4:00 P.M., JULY 8, 2011**  
**1 Form per Club**

**This form must be completed and mailed or faxed to:**  
Cornell Cooperative Extension Office of Putnam County  
Terravest Corporate Park, 1 Geneva Road, Brewster, N.Y. 10509  
Fax (845)278-6761

**(Please print clearly)**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

I hereby give Cornell Cooperative Extension of Putnam County permission to use any photos, slides, films, digital images, sketches or any other audio visual materials taken of my child during the 4-H Fair.

Parent Signature \_\_\_\_\_

Please let us know if your child needs any special accommodations: \_\_\_\_\_

4-H CLUB/GROUP: \_\_\_\_\_ AVERAGE

AGE (as of 1/11):  Cloverbud (5-8 yrs)  
 Jr. Youth (9-12 yrs)  
 Sr. Youth (13-19 yrs)

**- REMEMBER YOUR ENTRY FEE OF BAKED GOODS –**  
**1 for 1 to 3 entries; 2 for 4 or more entries**  
**Must be brought to check in on July 26 or 27**

<b><u>CLASS # &amp; NAME</u></b>	<b>TOPIC &amp; DESCRIPTION OF PROJECT</b>	<b>SPACE DESIRED</b>
		<input type="checkbox"/> 2 Ft. <input type="checkbox"/> 4 Ft. <input type="checkbox"/> Wall Space <input type="checkbox"/> Table Needed <input type="checkbox"/> Elec. Outlet Req. <input type="checkbox"/> Incubation Project *
		<input type="checkbox"/> 2 Ft. <input type="checkbox"/> 4 Ft. <input type="checkbox"/> Wall Space <input type="checkbox"/> Table Needed <input type="checkbox"/> Elec. Outlet Req. <input type="checkbox"/> Incubation Project *

\* Incubation projects should be brought directly to the Trainor Building for set-up.  
After set-up, Exhibitor should check in at the Youth Exhibit Building.

**PLEASE NOTE:** In addition to this form you **MUST** submit a completed Entry Card with your project/exhibit at the time of check-in at the Fair. Please see page 2 of this guide for additional information regarding Entry Cards.

*Cornell Cooperative Extension provides equal program and employment opportunities.*

**Section Name:**

**4-H Project Records**

**Code: PRD**

**General information concerning Pre-registration and Completing Exhibit Cards may be found in Guidelines**

## **Pre-Fair Submission Required**

**All 4-H Project Records entries must be submitted to the Cornell Cooperative Extension Office by 4 PM on July 8, 2011.**

### **4-H Project Records: General Information**

- 4-H Project Record Forms (Tool 5-CaPC for Jr./Sr. Youth and the Cloverbud Member's Book for Cloverbud) are available at the CCE office. Project Records may be submitted by individual members or by clubs in the following categories:
  - Community Service
  - Educational or Leadership Experience
  - 4-H Marketing Project(Please refer to the 4-H Goal Setting and Achievement Guide Glossary for a list of acceptable projects and activities – available at the CCE Office).
- Please note: **Community Service Projects** must be done for the direct benefit of others. Fundraising activities are appropriate if it is done for an organization outside of one's own 4-H club. This does not include "4-H Marketing" activities such as marching in parades, window displays, etc

### **Community Service Project Record Classes & Class Numbers,**

**570 – 4-H Member Individual Community Service Project Exhibit:** (Youth only)

Each member may enter up to two (2) exhibits in this class. These may include:

**Single Photo:** One (1) photo of a community service project, taken by the exhibitor, mounted on 8" x 10" poster board with glue, with a title and caption, and an explanation of the activity written under the caption. This photo does not have to be of the member entering the exhibit

**Photo Story:** Four (4) or more pictures taken by the exhibitor of a community service project with title and captions, mounted on poster board or other like substance.

**571 – 4-H Club Community Service Project:** Each club may enter up to two (2) exhibits in the class. These may include:

**Photo Story:** Four (4) or more pictures taken by more than one member of a community service project with title and captions, mounted on poster board or other like substance. Exhibit to be entered under club name, and should include club name on front of poster board.

**572 - Cloverbud Community Service Project Poster:** Include:

- Photos with captions and/or a story of Community Service Projects.
- Poster must be at least 14" x 22", and include the title/name of the Community Service Project. Also include the Club Name on the front of the poster.

## **4-H Educational and/or Leadership Experience Classes & Class Numbers**

**573 – 4-H Educational and/or Leadership Member Experience:** (Youth only) 4-H or non 4-H project or activity in which a 4-H Member or Cloverbud Member has taken part in within the last year. (Please refer to 4-H Goal Setting and Achievement Guide Glossary for definition of educational events and/or leadership role).

**574 – 4-H Educational and/or Leadership Club Experience:** same requirements as Class #573

**575 – Cloverbud Educational Experience:** same requirements as Class #573

## **4-H Marketing Project Classes & Class Numbers**

**576 – 4-H Member Marketing Project Exhibit:** These may include:

**Club News Reporter's News Releases:** Three (3) or more club news articles that have been printed in a newspaper. May be copy of original and need to be neatly displayed with the club news reporter's name on the exhibit.

**Single Photo:** same requirements as Class #570

**Photo Story:** same requirements as Class #570

**577 – 4-H Club Marketing Project Exhibit:** These may include:

**Photo Story:** same requirements as Class #571

**Poster:** At least 14" X 22". Exhibit to be entered under club name and should include club name on front.

**Section Name:**

**4-H Portfolio**

**Code: POR**

**General information concerning Pre-registration and Completing Exhibit Cards may be found in Guidelines**

## **Pre-Fair Submission Required**

**All 4-H Portfolio entries must be submitted to the Cornell Cooperative Extension Office by 4 PM on July 8, 2011.**

### **4-H Portfolio: General Information**

The 4-H Portfolio is a scrapbook or binder that documents a member's 4-H experience through a collection of photographs, awards, ribbons, newspaper clippings, scoring sheets, etc. The portfolio must also include completed 4-H Project Records, a Project Story and a completed Annual Summary (form available at the CCE Office). The portfolio must represent the member's participation during the current 4-H year but may also include 4-H memorabilia from previous years.

### **4-H Portfolio Classes & Class Numbers**

**543 – 4-H Member Portfolio:** of 4-H experiences – more than one year's experiences may be included.

**543CB – 4-H Cloverbud Portfolio:** of 4-H experiences – more than one year's experiences may be included.

**544 – 4-H Club Portfolio:** Youth - current year only. Cloverbud may be more than current year.

**PLEASE NOTE:** Cloverbuds must include a completed Cloverbud Member's Book in their Portfolio.

**Section Name: 4-H Public Presentations**

**Code: PPR**

**General information concerning Pre-registration and Completing Exhibit Cards may be found in Guidelines**

**Public Presentations: General Information**

- Use the [General Pre-Registration Form](#). The CCE staff will call you to discuss the details of your presentation.
- 4-H Members must give the Public Presentation used at current year's County or District unless prior permission is granted by the 4-H Program Director.
- All youth are encouraged to prepare and give informative public presentations.
- Presentations are limited to 5 – 15 minutes in length.
- Time slots are limited and will be assigned on a first come first serve basis.

**PLEASE NOTE:** Public Presentations during the Fair are not evaluated but may count toward a 4-H Ambassador Activity.

**Public Presentations Class Numbers**

**545 - Cloverbud Division:** 5 – 8 years old as of January 1, 2011

**546 – Junior Division:** 9 – 12 years old as of January 1, 2011

**547 – Senior Division:** 13 – 19 years old as of January 1, 2011