

# The Secretary's Report of the

(name of club)

for the year

Beginning \_\_\_\_\_, and ending \_\_\_\_\_

## Officers

(Copy from the leader's copy of the 4-H registration or insert a copy here)

President

(name)

(post office address)

Vice-President

Secretary

Treasurer

News Reporter

Song Leader

Recreation Leader

Other

Other

## Club Leaders

Organization Leader

Project Leaders

## History

The

(name of club)

was originally chartered on

(date)

with a charter membership list of

(number)

members. The charter was presented by

(name)

(title)

The Organization Leader at the time the club was chartered was

(name)